

## PART-TIME ATTENDANCE POLICY AGREEMENT & PARENTAL CONSENT FORM

Students at Woodlawn Community High School may attend college half-day afternoons during their eighth semester senior year in order to begin their college course work prior to graduation.

The following conditions must be met. Please initial and sign below:

\_\_\_\_\_1. Requirements for high school graduation must always be given first priority. This includes, but not limited to, conforming to Woodlawn High School's schedule, calendar, and graduation credit requirements.

\_\_\_\_\_2. Each student must have at least a 3.800 accumulated grade point average on a 4.000 grading scale at the end of his or her sixth semester.

\_\_\_\_\_3. The following documents must be submitted by the student to "Woodlawn High School's Board of Education" for review and approval on or before the December school board meeting the student's senior year:

- Credit check for part-time attendance (Guidance Counselor and Superintendent approval by signature)
- Parent to sign the "Parental Consent Form" below and provide reason in written form for requesting part-time status to begin college work
- Provide evidence of college acceptance and course registration

\_\_\_\_\_4. Student shall sign a release allowing the college to notify the high school counselor immediately if the student is making a failing grade in a class, withdraws from a class or has poor attendance. Failure to comply under any of these conditions will result in the student returning to Woodlawn High School on a full-time basis immediately. The student will be scheduled into afternoon classes or study halls, at the discretion of the administration.

\_\_\_\_\_5. Student shall not have a total of 3 days of unexcused absences from Woodlawn High School, Rend Lake College, or Kaskaskia College for the semester attending courses. After 3 days of unexcused absences, the student will be dropped from RLC or KC courses. The student will be scheduled into afternoon classes or study halls, at the discretion of the administration.

\_\_\_\_\_6. Maintain a minimum of a "B" in all classes at Rend Lake College or Kaskaskia College with a minimum of 3 college credits during the afternoon.

\_\_\_\_\_7. Leave for Rend Lake College or Kaskaskia College only after morning classes are completed at Woodlawn High School, unless approved by Superintendent in advance.

\_\_\_\_\_8. File to be maintained at Woodlawn High School of all Rend Lake College or Kaskaskia College course schedule, course grade reports, and notifications.

\_\_\_\_\_9. Each student will not be allowed to return to Woodlawn High School grounds after leaving for Rend Lake College or Kaskaskia College unless approved by Superintendent in advance.

\_\_\_\_\_10. If the student has an excused absence for one full class period or more from school at Woodlawn High School, then the student will not be allowed to attend Rend Lake College or Kaskaskia College that day.

\_\_\_\_\_11. All fees and charges for registration and/or withdrawal from Rend Lake College or Kaskaskia College, for any reason, are the sole responsibility of the student and not Woodlawn High School.

\_\_\_\_\_  
Student Name Printed

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Name Printed

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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